





Committee Actions - Performance Select Committee
2 August 2007



Action Code & Title	Description	Status Icon	Progress	Due Date	Latest Status Update	Assigned To
06-PS64 Essex LAA - pursue objectives with ECC and Uttlesford Futures	Essex County Council be asked to state what is being achieved highlighting outputs rather than processes, and that dialogue should take place with Uttlesford Futures.		100%	#####	Aug 07 This action is ongoing.	Alaine Clarke Head of Partnerships and Performance
06-PS69 Corporate Projects milestones	To look at project milestones coming up in the next quarter to see whether they are on track. A project manager be invited to a future meeting to discuss their project in more detail.		100%	#####	Aug 07 Draft Divisional Plans produced and in the process of being agreed by Directors.	Alaine Clarke Head of Partnerships and Performance
07-PS78a Training of Members	Prepare for necessary training of Members in the new administration		100%	#####	Aug 07 Members' training need analysis carried out by HR.	Tracy Turner Director for Communities
07-PS78b Action plan for financial management monitoring	Action plan for financial management monitoring be prepared and submitted to the next meeting on 12 June 2007.		100%	#####	Aug 07 Action plan discussed at PSC on 12 June.	Phil O'Dell Director of Resources
07-PS80a Revise targets for 82a(i), 82b(i) and BV109a-c	Approval given to targets for 2007/08, 2008/09 and 2009/10 subject to the revisions in the case of BV82a(i), BV82b(i) and BV109a-c.		100%	#####	Aug 07 Targets revised for indicators stated.	Alaine Clarke Head of Partnerships and Performance
07-PS80c Review of PIs	All performance indicators be reviewed in line with the new Corporate and Divisional Plans		50%	#####	Aug 07 Local Performance Indicators reviewed as part of Divisional Plans. This work will be completed by end Aug.	Alaine Clarke Head of Partnerships and Performance
07-PS4 UConnect	Arrangements to be made for the Members of PSC to visit UConnect		50%	#####	Aug 07 The Chair of PSC met with Richard Auty on 25 July and had a tour of UConnect. A further tour is to be arranged with other committee members in due course.	Richard Auty Head of Community Engagement
07-PS6 Annual Audit and Inspection Plan	That the Audit Commission be asked to provide further details of its fee scale including total days allocated to each activity and suggestions for reduction of this.		0%	#####	Aug 07 Response not yet received from the Audit Commission. A reminder has been sent. It is likely that the Council will incur additional, rather than reduced, audit fee burden given the missed deadline for closure of accounts.	Tracy Turner Director for Communities

07-PS10 Annual Internal Audit Report and Opinion	That audits on insurance and sundry debtors be submitted to the next meeting of PSC in August and that a report on the creditors audit be submitted to the September meeting.		0%	#####	Aug 07 Insurance and sundry debtors on the agenda for 2 August.	Sheila Bronson Acting Audit Manager
--	---	---	----	-------	--	--

Key:	 action assigned	 action completed	 action overdue
-------------	---	--	--